

# Property Data Form - Leasing

## Agent and Office Information

*Coming Soon <input type="checkbox"/> Yes <input type="checkbox"/> No	*Listing Agent _____	*Office Name _____	Listing Team Name _____
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## Location Information

*House #	Street Dir	*Street Name	*Street Type	Post Dir	Unit #
*Subdivision		*Tax Parcel #	Township	Range	Section

*County	*City	*State	*Year Built	*Year Built Source <input type="checkbox"/> Appraisal <input type="checkbox"/> Building Permit <input type="checkbox"/> Courthouse <input type="checkbox"/> Owner
*Zip	Zip + 4	*School District		
*Grade School		Middle/Jr High School	*High School	

*Legal Description
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## Property Information

*Property SubType <input type="checkbox"/> House <input type="checkbox"/> Patio Home <input type="checkbox"/> Quadplex <input type="checkbox"/> Condo <input type="checkbox"/> Half Duplex <input type="checkbox"/> Bulk <input type="checkbox"/> Townhouse <input type="checkbox"/> Duplex <input type="checkbox"/> Apartment Unit <input type="checkbox"/> Factory Built <input type="checkbox"/> Triplex	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border: 1px solid black;">*Zoning</td> <td style="width: 50%; border: 1px solid black;">*Monthly Rent</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="border: 1px solid black;"></td> </tr> <tr> <td style="border: 1px solid black;">*List Date</td> <td style="border: 1px solid black;">*Expiration Date</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="border: 1px solid black;"></td> </tr> <tr> <td style="border: 1px solid black;"># of Stories</td> <td style="border: 1px solid black;"># Fireplaces</td> <td style="border: 1px solid black;">*Garage Cap</td> <td style="border: 1px solid black;">Census Tract</td> </tr> <tr> <td style="border: 1px solid black; height: 30px;"></td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> <td style="border: 1px solid black;"></td> </tr> <tr> <td colspan="4" style="border: 1px solid black;">Owner Name</td> </tr> <tr> <td colspan="4" style="border: 1px solid black; height: 30px;"></td> </tr> <tr> <td colspan="4" style="border: 1px solid black;">Owner Phone</td> </tr> <tr> <td colspan="4" style="border: 1px solid black; height: 30px;"></td> </tr> <tr> <td colspan="2" style="border: 1px solid black;">Lot Size-SqFt</td> <td colspan="2" style="border: 1px solid black;">Acres</td> </tr> <tr> <td colspan="2" style="border: 1px solid black; height: 30px;"></td> <td colspan="2" style="border: 1px solid black;"></td> </tr> <tr> <td colspan="2" style="border: 1px solid black;">Tax Amount</td> <td colspan="2" style="border: 1px solid black;">Tax Year</td> </tr> <tr> <td colspan="2" style="border: 1px solid black; height: 30px;"></td> <td colspan="2" style="border: 1px solid black;"></td> </tr> </table>	*Zoning	*Monthly Rent			*List Date	*Expiration Date			# of Stories	# Fireplaces	*Garage Cap	Census Tract					Owner Name								Owner Phone								Lot Size-SqFt		Acres						Tax Amount		Tax Year					
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<input type="checkbox"/> Court House	<input type="checkbox"/> Court House	<input type="checkbox"/> Court House																																															
<input type="checkbox"/> Not Reporting SF																																																	

System auto-calculates Acres based on Lot Size - Sq Ft entered.  
To calculate, multiply Acres x 43,560

## Lease Information

**\*Anticipated Date Available**

**\*Lease Type**

- Lease
- Lease Option
- Lease Purchase
- Other Lease Type
- Subsidy

**\*Monies Required**

- First Months Rent
- Last Months Rent
- Other Monies Required
- Pet Deposit
- Security Deposit
- Waterbed Deposit

**\*Special Conditions**

- None
- Also For Sale \*\*
- No Smoking
- No Sublease
- No Waterbeds
- Other Conditions

**\*Tenant Expense**

- None
- All Utilities
- Cable
- Electric
- Gas
- HOA User Fees
- Insurance
- Maintenance
- Parking
- Security Monitoring
- Sewer
- Taxes
- Water
- Yard Care
- Other

**\*Management**

- Broker
- Owner

**\*Broker Form Required**

- Yes
- No

**\*Tenancy Term**

- 1 Year
- 2 Year
- Monthly
- See Realtor Remarks
- Six Months

**\*Pets Allowed**

- No Pets
- Breed Restrictions
- Call
- Cats OK
- Dogs OK
- Number Limit
- Size Limit

## Broker and Disclosure Information

**\*Internet List**

- Yes
- No

**\*Address Public**

- Yes
- No

**\*Allow Comments/Rev**

- Yes
- No

**\*Allow AVM**

- Yes
- No

**\*Flood Notice Required**

- Yes
- No

**\*Limited Service**

- Yes
- No

**\*Will Accept Delivery**

- Yes
- No

**\*Lead Paint Disclosure**

- Yes
- No

**\*Occupied**

- Yes
- No

**\*Showing Contact**

- Call Agent
- Call Owner
- Call Tenant
- ShowingTime
- See (R) Remarks

**\*Keybox Type**

- Combo
- SentiLock
- Supra
- None

**\*Listing Agreement Type**

- Exclusive Agency
- Exclusive Right to Lease
- Exclusive Right to Lease w/ Res
- Exclusive Right to Lease w/ Var

**Room Information/Description**

**\*# Bedrooms**

**\*# Full Baths**

**\*# Half Baths**

**# Rooms**

**\*# Living Areas**

**Basement**

- None
- Finished
- Full
- Partial
- Unfinished
- Walk-out

**\*Storm Shelter**

- Safe Room (indoor)
- Safe Room (outdoor)
- Storm Cellar
- None

**\*\*Level Required if Room Exists Enter 1, 2, 3, or "B" for Basement**

**Kitchen**

- \*\*Level:**
- Breakfast Nook
  - Country
  - Eat-in
  - Island
  - Mini-Kitchen
  - Pantry

**Dining Room**

- \*\*Level:**
- Breakfast
  - Combo w/ Family
  - Combo w/ Living
  - Formal

**Living Room**

- \*\*Level:**
- Combo
  - Fireplace
  - Formal
  - Great Room
  - Sunken

**Game/Rec Room**

- \*\*Level:**
- Closet
  - Fireplace
  - Home Theater
  - Over Garage
  - Wetbar

**Office**

- \*\*Level:**
- Bookcase
  - Closet
  - Fireplace
  - Outside Entry
  - Paneled

**Hobby Room**

- \*\*Level:**
- Additional Room
  - Greenhouse
  - Sewing
  - Workshop

**Utility Room**

- \*\*Level:**
- Garage
  - Inside
  - Separate
  - Sink

**Den/Family Room**

- \*\*Level:**
- Bookcase
  - Combo
  - Fireplace
  - Separate

**Master / 1st BR**

- \*\*Level:**
- Dress
  - Fireplace
  - No Bath
  - Private Bath
  - Separate Closet
  - Walk-in Closet

**2nd Bedroom**

- \*\*Level:**
- No Bath
  - Private Bath
  - Pullman Bath
  - Walk-in Closet

**3rd Bedroom**

- \*\*Level:**
- No Bath
  - Private Bath
  - Pullman Bath
  - Walk-in Closet

**4th Bedroom**

- \*\*Level:**
- No Bath
  - Private Bath
  - Pullman Bath
  - Walk-in Closet

**Master Bath**

- \*\*Level:**
- Bathtub
  - Double Sink
  - Fireplace
  - Full Bath
  - Half Bath
  - Heater
  - Separate Shower
  - Shower Only
  - Vent
  - Whirlpool

**Hall Bath**

- \*\*Level:**
- Bathtub
  - Double Sink
  - Fireplace
  - Full Bath
  - Half Bath
  - Heater
  - Separate Shower
  - Shower Only
  - Vent
  - Whirlpool

**Additional Room**

- \*\*Level:**
- Attic
  - Exercise
  - Florida
  - In-Law Plan
  - Library
  - Loft
  - Maid
  - Mud Room
  - Music
  - Quarters
  - Split Bedroom
  - Workroom

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  - Music
  - Quarters
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  - Workroom

**Great Room/Combo**

- \*\*Level:**

## General Information

### Senior Living

- Yes  
 No

### Handicap Accessible

- Yes  
 No

### Furnished

- Yes  
 No

### \*Building Stories

- 1    4  
 1.5    5  
 2    6  
 3    High Rise

### \*Unit Level

### Accessibility Amenities

- 32" or 36" Doors  
 38" or 46" Halls  
 Bath Modified  
 Elevator/Chair Lift  
 Handicap Parking  
 Kitchen Modified  
 Level Entry  
 Ramped Main Level  
 Roll-in Shower  
 Other

### Additional Buildings

- None  
 2nd Garage  
 Barn  
 Greenhouse  
 Shed  
 Shop  
 Stable  
 Storage  
 Other

### Appliances Provided

- None  
 Compactor  
 Dishwasher  
 Disposal  
 Dryer  
 Freezer  
 Icemaker  
 Indoor Grill  
 Microwave  
 Range/Oven  
 Refrigerator  
 Washer  
 Water Softener  
 Wine Refrigerator  
 Other

### Community Amenities

- Clubhouse  
 Fitness  
 Gated Access  
 Golf Course  
 Hot Tub  
 Mandatory Fee  
 No Fee  
 Playground  
 Recreational Facilities  
 Sauna  
 Security  
 Stables  
 Swimming Pools  
 Tennis Courts  
 View Lot  
 Voluntary Fee  
 Other

### Exterior Features

- None  
 Built-in Grill  
 Cabana  
 Decorative Lighting  
 Dog Run  
 Ext Fireplace/Pit  
 Gazebo  
 Gutters  
 Horse Permitted  
 Hot Tub / Spa  
 Outdoor Kitchen  
 Prof. Landscaped  
 Sidewalk  
 Sprinkler System  
 Tennis Court  
 Other

### Flooring

- None  
 Carpet  
 Concrete  
 Laminate  
 Plywood/Composition  
 Some Hardwood  
 Tile  
 Vinyl  
 Wood Veneer  
 Wood  
 Other

### \*Interior Features

- None  
 9' Ceiling Height  
 Cable TV Wired  
 Central Vacuum  
 Dry Bar  
 Floored Attic  
 High Speed Internet  
 Hot Tub  
 Intercom  
 Internal Expansion Area  
 Internet Wired  
 Pullman Bath  
 Satellite Dish Wired  
 Sauna / Steam  
 Security System Leased  
 Security System Owned  
 Smoke Detector  
 Vaulted Ceiling  
 Wet Bar  
 Other

### \*Cooling

- None  
 2 Units  
 3+ Units  
 Central AC  
 Ductless  
 Electronic Air Filter(s)  
 Evaporative Solar Cooling  
 Heat Pump - Geothermal  
 Humidifier(s)  
 Window AC  
 Zoned  
 Other

### \*Heating Source

- None    Propane - Own  
 Electric    Solar  
 Gas    Wood  
 Gas / Electric    Other  
 Propane - Leased

### \*Sewer

- None    Private  
 Aerobic    Rural  
 City    Septic Tank  
 Lagoon    Other

### \*Heating System

- None    Heat Pump  
 2 Units    Hot Air Gravity  
 3+ Units    Radiant  
 Baseboard    Space Heater  
 Central    Steam  
 Ductless    Zoned  
 Floor Furnace    Other  
 Geothermal

### \*Fence

- None    Partial  
 Barbed    Pipe Fencing  
 Chain Link    Privacy  
 Cross Fenced    Split Rail  
 Decorative    Smooth Wire  
 Electric Gate    Vinyl  
 Full    Other  
 Hog Wire

**General Information (continued)**

**\*Counter Top Material**

- None
- Brick
- Butcher-Block
- Ceramic
- Concrete
- Copper
- Corian
- Granite
- Laminate
- Marble
- Quartz
- Soap Stone
- Stainless Steel
- Wood
- Other

**Lot Description**

- None
- Additional Land Available
- Additional Residence
- Corner Lot
- Cul-De-Sac
- Farm and Ranch
- Fruit Trees
- Greenbelt
- Golf Course Frontage
- Mature Trees
- Mountain View
- Pond
- Rolling
- Sloping
- Spring / Creek
- Steep
- Terraced
- Wooded
- Zero Lot Line
- Other

**Pool**

- None
- Above Ground
- Inground
- Indoor

**\*\*Pool Description**

- Fiberglass
- Gunite
- Liner
- Other

**Mineral Rights**

- None
- Available
- Ground Water
- Included
- Not Included
- Partial
- Other

**Lakes & Rivers (Name)**

**\*\*Dist to Lake/River**

- Frontage
- Less Than 1 Mile
- Less Than 5 Miles
- Less Than 10 Miles

**Utility Available**

- None
- Electric
- Gas
- Phone

**\*\*Lake/Water Amenities**

- Adjoins Corp Property
- Bluff
- Boat Dock
- Boat House
- Dock Approved Cove
- Lake/Riverfront Access
- Lake/Riverfront No Access
- Marina Available
- Ramp Available
- Sand Beach
- Summer View
- Water Access
- Winter View
- Other

**Style**

- Bungalow
- Cabin
- Colonial
- Contemporary
- Country French
- Craftsman
- English
- French
- Log
- Ranch
- Spanish/Mediterranean
- Split Level
- Victorian
- Other

**\*Parking**

- None
- 1 Per Unit
- 2 or More Per unit
- 1-25 Spaces
- 26-50 Spaces
- Carport
- Garage - 1 Car
- Garage - 2 Car
- Paved Area
- Storage

**\*Water Source**

- City
- Private
- Rural
- Spring
- Well
- Other

Listing Comments

Public Remarks

[Empty text box for Public Remarks]

REALTOR Remarks

[Empty text box for REALTOR Remarks]

Exclusions

[Empty text box for Exclusions]

\*Directions

[Empty text box for \*Directions]

Firm Only Remarks

[Empty text box for Firm Only Remarks]

Seller(s) understands the information in this Property Data Form will be used in the marketing of the Property and the listing of the Property with the Multiple Listing Service. Seller(s) understands the REALTOR® has no duty to conduct an independent inspection of the Property and has no duty to independently verify the accuracy or completeness of any information provided by the Seller(s). Seller(s) represents and acknowledges that he/she has reviewed all of the information in this Property Data Form and that the information is true and correct to the best of Seller's knowledge and belief.

\_\_\_\_\_  
Seller Printed Name

\_\_\_\_\_  
Seller Printed Name

\_\_\_\_\_  
Seller Sign / Date

\_\_\_\_\_  
Seller Sign / Date

\_\_\_\_\_  
Listing Agent Printed Name

\_\_\_\_\_  
Listing Company Printed Name

\_\_\_\_\_  
Listing Agent Sign / Date

\_\_\_\_\_  
Listing Company Authorized Signature / Date